

Eaton Parish Council

Clerk: Mr Chris Hill, Tel No. 01664 411705

E-mail: clerk@eatonpc.org.uk

You are requested to attend the Annual Parish Council Meeting to be held remotely by using Zoom at 7.30 pm on Wednesday 6th May 2021

AGENDA

Members of the Public are invited to attend the above remote meeting Public Participation will take place before the start of the meeting for a period of ten minute, once the meeting has commenced members of the public are requested not to speak.

PLEASE NOTE THE MEETING WILL BE RECORDED

To join the meeting on Zoom please see the Councils web site

Public Participation at Chairman's discretion at end of meeting

1. Election of Chairman
2. Election of Vice Chairman
3. Apologies
4. Declarations of Disclosable and Pecuniary Interest
5. Approve and sign the Minutes from the Parish Council Meeting held remotely on the 12th April 2021
6. End of year accounts and Annual Return
7. Review and amend if required Council Policies and Fees as below
 - Standing Orders
 - Financial Regulations
 - Statement of Internal Control
 - Risk Assessment Policy
 - Equal Opportunities Policy
 - Code of Conduct
 - Asset Register
 - Allotment & Cemetery Fees
 - Bank Mandate
 - Complaints Policy
 - Reserves Policy
 - Data Security/Policy – Data Protection Policy & Data Breach Policy
 - General Privacy Notice and Privacy Notice for Councillors
 - Cemetery Fees
 - Allotment Fees
8. Proposed Fence on allotments
9. Budget work plan incl trees
10. Emails / Documentation previously circulated – any issues raised will be put on next month's Agenda.
15. Items for Next Month's Agenda

Date of next Meeting: to be confirmed

C J Hi11

Clerk to Eaton Parish Council

22nd April 2021

Matters to be kept in mind:

Points of Interest Notice Board

"The Chairman reserves the right to alter the sequence of the business. Some items may, by resolution, be referred to a "closed" session at which time the Press and Public will be asked to leave."

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Speed limit Stathern Lane

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