

**Minutes of the Parish Council Meeting held on Thursday 20th October 2016
at 7.30 pm in Eastwell Village Hall**

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Present: Chairman Michael Whiston, Cllrs Audrey Cawthorn, Marcus Hardy, Roger Coonie

Members of the Public: 1

No issues raised

16/2064

Apologies for Absence:

None

16/2065

Declarations of Disclosable Pecuniary or Personal Interest:

None

16/2066

To approve and sign the Minutes from the Parish Council Meeting held in Eaton Village Hall on 25th July 2016:

The Minutes of the meeting held on the 25th July 2016 were proposed by Cllr Cawthorn and seconded by Cllr Hardy and unanimously accepted as a true record, the Minutes were signed by the Chairman.

16/2067

Planning:

New:

None

Granted:

None

16/2068

Financial:

Receipts and Payments July/August/September 2016:

Payments:

Chq	200	Leics C C	£ 162.00
	201	Eaton V Hall	£ 8.00
	202	J Congdon	£ 20.00
	203	Leics C C	£3617.46
	204	M & S Treecare	£ 400.00
	205	Severn Trent Water	£ 111.11
	206	Community Heartbeat	£ 36.60
	207	Ladywell Accountancy	£ 40.00
D D		Currys	£ 5.50
D D		E.on	£ 285.38
B P		C J Hill	£ 338.62
B P		P Thompson	£ 165.00
B P		Burnt Oak Developments	£ 540.00
B P		C J Hill	£ 338.42
B P		P Thompson	£ 165.00
B P		Burnt Oak Development	£ 360.00
B P		Kwiktrade	£ 75.00
B P		Eastwell V Hall	£ 10.00
B P		C J Hill	£ 338.62
B P		Burnt Oak Developments	£ 540.00
B P		P Thompson	£ 150.00
B P		E.on	£ 144.72
B P		HMR&C	£ 254.00

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Payments & Receipts continued:

B P	Grant Thornton	£ 120.00
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Receipts:

Melton Borough Council Precept	£8750.00
Melton Borough Council Grant	£ 128.97
HSBC	£ 1.12

The above payments and receipts were unanimously accepted and signed off by two Councillors.

Bank Reconciliation:

The reconciled bank balance as at the 30th September of £13145.96 were unanimously accepted as a true record of the Councils financial position.

16/2069

Annual Return:

The signed of Annual Return had been received from the external auditor as correct, but with the comment that the Accounts had been approved at the Meeting on the 31st March 2016 when the financial year didn't actually end until that date.

16/2070

Eaton:

a) Church Clock – there had been no communication from the Parochial Church Council regarding this matter.

b) Allotment License's other – The Clerk advised he had sort legal advice from the National Association on the use of allotments for other purposes on a temporary basis and had been advised accordingly:

The Parish Council should enter into a licence not a lease which should clearly state the purpose of the use and who with, for a specified period renewable annually, and have a clause retaining some right over the land for the Parish Council, plus any other terms the Council wish to insert.. The Parish Council would also be within its rights to charge for the preparation of the licence.

c) Churchyard – It was agreed that a site meeting would be held in the Churchyard on Sunday 30th October at 10.00am to agree what continuing maintenance was required and prepare a two year plan to be submitted for consideration at the November Parish Council meeting.

16/2071

Eastwell:

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Gates at entrance to village – The Clerk confirmed that following a complaint from a resident regarding the gates blocking the sight line when leaving their property, Highways had rectified this. However Highways intended to charge £250.00 for this work, the Clerk had refused to accept this charge on the basis that the gates had been incorrectly installed in the first place and the onus was on Highways to put the matter right FOC. The Clerk also confirmed a licence had been received between the County Council and the Parish Council laying out the terms and responsibilities for the Village Entry Gates. This states the Parish Council is responsible for the maintenance and insurance of the gates, and indemnity for any claim relating to installation of the gates. In the event of termination of the lease the Parish Council must give 28 days' notice and is responsible for removal of the gates and reinstatement of the Highway.

16/2072

Goadby Marwood:

Notice Board – The Clerk confirmed this had now been installed at a cost of £497.00 plus VAT plus £125.00 installation.

16/2073

Meeting Dates 2017

It was unanimously agreed to hold meetings on a Monday night at 7.30 pm in the following months January/March/April/May/June/September and November, venues to be advised in due course.

16/2074

Meetings and Training Attended:

None

16/2075

Emails - previously circulated, issues raised will be put on next month's Agenda:

No issues raised

16/2076

Items for Next Month's Agenda:

Street Lighting Eaton

Churchyard and Cemetery 2 year plan

**Date of Next Meeting: Monday 28th November 2016 Parish Council Meeting at 7.30pm
in Eaton Village Hall**

The meeting closed at 8.58 pm

Signed: _____
Chairman Eaton Parish Council

Date: _____

Approved unanimously at the meeting on 28th November 2016