

**Minutes of the Annual Parish Council Meeting held on Monday 15th May
2019 at 7.30 in Goadby Marwood Village Hall**

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Present: Marcus Hardy, Les Bettley, Andrea Wright, Alice Crafts John Nelson

Members of the Public: 3

Public Participation:

Members of the Public raised questions over planning application 19/00323/FUL these were noted by the Council.

19/2341

Receive Councillors Declaration of Acceptance of Office:

Councillors signed the Acceptance of Office forms in the presence of the Clerk

19/2342

Election of Chairman:

M Hardy was nominated by L Bettley and seconded by A Wright there being no other nominations M. Hardy was unanimously elected Chairman and signed the Declaration of Acceptance of Office of Chairman in the presence of the Clerk.

19/2343

Election of Vice Chairman:

L Bettley was nominated by M Hardy and seconded by A Wright there being no other nominations L Bettley was unanimously elected Vice Chairman

19/2344

Co-option to Council:

It was unanimously agreed to co-opt John Nelson to the Council for Eastwell Ward and Alice Crafts to Eaton Ward

19/2345

Declarations of Disclosable Pecuniary or Personal Interest:

None

19/2346

Review and Re Adopt or Amend the following:

Standing Orders

Financial Regulations

Statement of Internal Control

Risk Assessment Policy

Equal Opportunities Policy

Code of Conduct

Asset Register

Allotment & Cemetery Fees

Bank Mandate

Complaints Policy

Insurance

Reserves Policy

Data Security/Policy – Data Protection Policy & Data Breach Policy

General Privacy Notice and Privacy Notice for Councillors

After discussion it was agreed the Bank Mandate needed updating by removing ex Cllrs and adding L Bettley & A Crafts. It was unanimously agreed cemetery and allotments fees should remain the same, and that Risk Assessment forms for all three villages should be completed for the Councils Assets within the next 3 months. It was also agreed that as the Councils Insurance policy was in it's last year of a three year agreement quotes should be obtained before the next Annual meeting.

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19/2347

Internal Auditors Report:

The report was discussed and the recommendations noted for further action.

Public Participation

Borough Councillor Alan Hewson brought to the attention of the Council that the County Council had ordered that the large Oak tree on the corner of Eastwell Crossroads must be felled. This was of financial concern to the land owner who was required to meet the costs including the closing of the road. A member of the Public raised the matter of the Yew Trees in the Churchyard, the Clerk confirmed a planning application for the work had been submitted.

19/2348

To approve and sign the Minutes from the Parish Council Meeting held in Eastwell Village Hall on 15th April 2019:

The Minutes of the meeting held on the 15th April were unanimously accepted as a true record, and the Minutes were signed by the Chairman.

19/2349

Planning:

New:

None

Granted:

None

19/2350

Financial:

Receipts & Payments April 2019:

Receipts

HSBC - Interest	£ 1.65
Allotments	£ 70.00
VAT Refund	£1599.66
Precept	£9625.00

Payments:

D D	E.on	£ 485.84
B P	C J Hill	£ 338.62
B P	Eon	£ 131.40
B P	Burnt Oak	£ 186.00
B P	Severn Trent water	£ 100.94
B P	LRALC	£ 240.28
B P	T Allen	£ 30.00
100237	Petty Cash	£ 100.00

The above payments and receipts were unanimously accepted and signed off by two Councillors

19/2351

Eaton:

a) Herbage Charity

There had been no response to the letter sent to Morgan Bilton regarding the Councils claim of access rights to Terrace Hill Pastures, the matter to be discussed at June meeting. Regarding the land occupied by Mr M Hubbard there had been no progress.

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Eaton continued

b) Yew Trees in Churchyard:

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A planning application had been submitted to work on a maximum of 4 Yews trees to be reduced by 40% in height maximum.

19/2352

Eastwell:

Street Light Nr 32 Main Street:

The Council's maintenance contractors advised that the pole bracket and lantern were heavily rusted and needed replacing, a cost of £400.00 had been quoted and it was unanimously agreed to have this work carried out.

19/2353

Goadby Marwood:

a) Speed Activated Signs

Finally progress had been made however the Highways Department were not of the opinion that speed activated signs were suitable and recommended gates at the entrance to the village with road markings. There was discussion about possibly forming a speed watch committee to monitor speeds over a period of time, Cllr Wright to consult with residents over support for this.

19/2354

Emails - previously circulated, issues raised will be put on next month's Agenda:

The matter of carrying out an annual Risk Assessment of the Council's assets was raised by the Clerk who distributed forms to be used as a starting point, results to be reviewed at the July meeting.

19/2355

Items for Next Month's Agenda:

Herbage Charity

Traffic Calming Goadby Marwood

Bonfires

Date of Next Meeting: Monday 17th June Parish Council Meeting at 7.30 pm in St Denys Church, Eaton

The meeting closed at 8.56 pm

Signed: _____

Chairman

Eaton Parish Council