

**Minutes of the Annual Parish Council Meeting held on Monday 22nd May
2017 at 7.30 pm in Eastwell Village Hall**

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Present: Cllrs Marcus Hardy, Audrey Cawthorn, Roger Coonie

Members of the Public: 1

17/2131

Apologies for Absence: Cllr M Whiston, R Woolley

17/2132

Election of Chairman:

It was unanimously agreed to elect Cllr M Hardy as Chairman.

17/2133

Receive Chairman's Declaration of Acceptance of Office

Cllr Hardy signed the Declaration of Acceptance form which was countersigned by the Clerk

17/2134

Election of V Chairman:

It was unanimously agreed to appoint Cllr Whiston as Vice Chairman subject to his acceptance at the June meeting.

17/2135

Declarations of Disclosable Pecuniary or Personal Interest:

None

17/2136

Review and Re Adopt or Amend the following:

- a) Standing Orders
- b) Financial Regulations
- c) Statement of Internal Control
- d) Code of Conduct
- e) Equal Opportunities Policy
- f) Risk Assessment Policy
- g) Asset Register
- h) Allotment & Cemetery Fees
- i) Bank Mandate
- j) Complaints Policy
- k) Security of Data
- l) Insurance

The above documents were all reviewed and it was unanimously agreed that items **a to j** did not need amending, **item k) Security of data** it had been recommended in the Internal Audit report that the Council should look at remote storage of data. It was therefore unanimously agreed to use the Microsoft free One Drive storage facility and this had now been set up, and would be reviewed after 12 months.

17/2137

To approve and sign the Minutes from the Parish Council Meeting held in Eastwell Village Hall on 24th April 2017:

The Minutes of the meeting held on the 24th April 2017 were proposed by Cllr Cawthorn and seconded by Cllr Hardy and unanimously accepted as a true record, the Minutes were signed by the Chairman.

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17/2138

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Planning:

New:

17/00461/NCS – Replace half bay with full widow to kitchen, replace and enlarge porch, join porch to outbuilding with open covered walkway. – Oswestry, 8 Main St, Goadby Marwood, LE14 4LN

17/00259/FUL – single storey link between house & studio – Ivy House Farm, Main St, Goadby Marwood, LE14 4LN

17/00522/OUT – Proposed development of one 2 Storey and five single storey dwellings – land off Branston Road, Eaton, NG32 1EU – It was agreed to hold a site meeting to discuss this application.

Granted:

17/00159/TCA – Fell 1 Ash Tree – 2 Towns Lane, Goadby Marwood, LE14 4LL

17/2139

Financial:

Receipts & Payments April 2017:

Receipts

Melton Borough Council	£9250.00
Support Grant	£ 83.83
HMR&C Vat Refund	£ 980.46

Payments:

D D Currys	£ 5.50
D D Eon	£ 327.77
B P C J Hill	£ 338.62
B P Severn Trent	£ 96.72
B P Burnt Oak	£ 180.00
B P RCC – subscription	£ 50.00
B P SLCC – subscription	£ 121.00

The above payments and receipts were unanimously accepted and signed off by two Councillors.

The reconciled bank balance as at 30th April of £15622.34 was accepted as a true record of the Councils financial position.

17/2140

Internal Audit Report:

The Internal report had been completed without any issues being raised, a recommendation the Council should have a form of remote storage had been made, this had been accepted please see minute ref:17/2136 Item k

17/2141

Eaton:

a) Street Light:

The Councils lighting contractor had advised it was not possible to put a free standing Victorian style lamp at above location and had suggested a Victorian style bracket attached to the telegraph pole as an alternative. It was unanimously agreed this would be the best option.

b) Church Clock

A request had been received from the PCC for a donation towards repairing the clock and an undertaking regarding annual maintenance. – This matter was deferred until the June meeting.

17/2142

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Eastwell:

a) Parking

It was unanimously agreed to put an article in the Village News

b) Grass Cutting

It was reported that because of the new gates at entrance to the village certain areas of grass were not been cut, Clerk to contact Highways

17/2143

Goadby Marwood:

Nothing to report.

17/2144

Councillor Vacancy:

Cllr Hardy advised that Mr L Bettely had indicated he was prepared to join the Council, he would be invited to the June meeting to be co-opted.

17/2145

Herbage Charity:

It was unanimously agreed to donate £16.00 to the fund to be distributed, it was further agreed to look into the viability of continuing running the charity at the June meeting

17/2146

Meetings and Training Attended:

None

17/2147

Emails - previously circulated, issues raised will be put on next month's Agenda:

None

17/2148

Items for Next Month's Agenda:

Church Clock

Herbage Charity

**Date of Next Meeting: Monday 26th June 2017 Parish Council Meeting at 7.30pm in
Eaton Village Hall**

The meeting closed at 9.20 pm

Signed: _____
Chairman Eaton Parish Council

Date: _____

These Minutes were unanimously approved as a true record and signed by the Chairman at the Parish Council meeting on the 26th June 2017.