

**Minutes of the Annual Parish Council Meeting held on Monday 14th May
May 2018 at 7.30 pm in Goadby Marwood Village Hall**

Page 279

Present: Cllrs Marcus Hardy, Audrey Cawthorn, Roger Coonie, Les Bettley

Members of the Public: 2

18/2238

Apologies for Absence: None

18/2239

Election of Chairman:

It was unanimously agreed to elect Cllr M Hardy as Chairman.

18/2240

Receive Chairman's Declaration of Acceptance of Office

Cllr Hardy signed the Declaration of Acceptance form which was countersigned by the Clerk

18/2241

Election of V Chairman:

It was unanimously agreed to appoint Cllr Bettley as Vice Chairman.

18/2242

Declarations of Disclosable Pecuniary or Personal Interest:

None

18/2243

Review and Re Adopt or Amend the following:

- a) Standing Orders
- b) Financial Regulations
- c) Statement of Internal Control
- d) Risk Assessment Policy
- e) Equal Opportunities Policy
- f) Code of Conduct
- g) Asset Register
- h) Allotment & Cemetery Fees
- i) Bank Mandate
- j) Complaints Policy
- k) Insurance
- l) Financial Reserves Policy
- m) Data Security / Policy – Data Protection Policy & Data Breach Policy
 General Privacy Notice & Privacy Notice for Councillors

The above documents were all reviewed and it was unanimously agreed that items **a to m** did not need amending.

17/2244

To approve and sign the Minutes from the Parish Council Meeting held in Goadby Marwood Village Hall on 9th April 2018:

The Minutes of the meeting held on the 9th April 2018 were unanimously accepted as a true record, and the Minutes were signed by the Chairman.

Page No. 280

18/2245

**Minutes of the Annual Parish Council Meeting held on Monday 14th May
May 2018 at 7.30 pm in Goadby Marwood Village Hall**

Planning:

New:

18/00386/GDOCOU – Conversion of agricultural barn to 2 residential units – White Lodge, Green Lane, Goadby Marwood

18/00389/FULHH – Two storey side extension and single storey front porch and rear Extension. Detached timber garage & store – Glen Cottage 18 Scalford Road, Eastwell

Granted:

None

18/2246

Financial:

Receipts & Payments April 2018:

Receipts

Melton Borough Council	£ 9625.00
Grant	£ 55.33
HMR&C Vat Refund	£ 1630.84
Herbage Charity	£ 52.00

Payments:

D D	Currys	£ 5.50
D D	Eon	£ 361.50
B P	C J Hill	£ 338.62
B P	Severn Trent	£ 100.71
B P	LRALC	£ 229.65
B P	Astley Computers	£ 100.00
Chq 100230	Petty Cash	£ 100.00

The above payments and receipts were unanimously accepted and signed off by two Councillors.

The bank balance as at 30th April was advised by the Clerk as £18339.50

18/2247

Internal Audit Report:

The Internal report had been completed without any issues being raised.

18/2248

Section 1 Annual Governance Statement 2017/18:

The Annual Governance Statement was read by Councillors and it was unanimously agreed Items 1 -9 had been adhered to and should be answered YES, and signed by the Chairman.

18/2249

Section 2 Accounting Statements 2016/17 of Annual Return:

The Accounting Statements were unanimously approved and signed by the Chairman.

18/2250

Eaton:

a) Offer of Saplings:

An offer of tree saplings had been received, it was thought that maybe these could be used in an area of the recreational field.

Eaton continued

b) Parish Council Website

Minutes of the Annual Parish Council Meeting held on Monday 14th May May 2018 at 7.30 pm in Goadby Marwood Village Hall

A new village website was being developed and it had been suggested that the Council website could be merged with it, the Clerk advised it was preferable for the Council to maintain its own site. However it was agreed that links between the two sites was a good idea and would help in the spreading of information.

c) Meetings in Eaton

The only available venue currently was the Village Hall on a Monday night from 8.15 pm onwards, it was therefore agreed to experiment with two meetings on Monday 2 July and Monday 3rd September both starting at 8.15 pm. It was felt that the Council should hold meetings in all three villages.

d) Herbage Charity

The charity raised the sum of £104.00 per annum which was distributed within the Village of Eaton to those that met the criteria. It was felt that the Charity was not really able to effectively meet its original purpose and discussion took place on the best way forward. Various suggestions were made and it was agreed that further discussion should take place at the next meeting.

18/2251

Eastwell:

a) New Dog Bin

The cost of a new floor standing dual purpose litter/dog waste bin had been established as £306.00, it was unanimously agreed to go ahead and order this.

18/2252

Goadby Marwood:

18/2253

Councillor Vacancy

No progress had been made to date in filling the vacancy.

18/2254

Meetings and Training Attended:

None

18/2255

Emails - previously circulated, issues raised will be put on next month's Agenda:

None

18/2256

Items for Next Month's Agenda:

Herbage Charity

Saplings

Tidy Village

Churchyard

Buses

Date of Next Meeting: Monday 2nd July Parish Council Meeting at 8.15pm in Eaton Village Hall

The meeting closed at 9.08 pm

Signed: _____
Chairman Eaton Parish Council