



Draft Minutes of the  
Annual Meeting of the Parish Council  
Monday 19<sup>th</sup> May 2025  
7.00 pm Goadby Marwood Village Hall

**Present:** Cllrs John Nelson, Stuart Bridge, Laura Harrison, Andrew Robertson & Mark Greasley  
County Cllr Bryan Lovegrove  
Borough Cllr Elaine Holmes

Clerk: Terry Brown

Members of the Public: 12 members

**25/3155 To elect the Chair of the Parish Council**

John Nelson was elected to be Chair of the Parish Council

**25/3156 To receive the Chair's acceptance of office**

John Nelson signed for acceptance of the Chair of the Parish Council.

**25/3157 To elect the Vice-Chair of the Parish Council**

Simon Tong was elected to be Vice-Chair of the Parish Council

**25/3158 To receive the Vice-Chair's acceptance of office.**

To be signed at the next meeting

**25/3159 To receive apologies for absence.**

Parish Cllr Simon Tong

**25/3160 To receive declarations of interest and consider any requests for dispensations**

Cllr Bridge tabled an interest in 25/3167/2

**25/3161 District and County Councillor time**

Both Cllrs Lovegrove and Holmes, having been recently re-elected, spoke of their roles and availability to the Parish Council and parishioners.

**25/3162 To approve the draft minutes of the meeting of the 14<sup>th</sup> April 2025**

These were approved and signed by the Chair

**25/3163 To consider matters arising**

**/1 to receive an update with Goadby Marwood action re Priory Agriculture's approach to bridleways on the periphery of the Goadby Marwood towards Eastwell (Cllr Greasley)**

No further information had been received by either Cllr Greasley or the Clerk

**25/3164 To receive the Clerk's report**

**/1 to report on progress re noticeboards**

See 25/3165

**25/3165 Councillors Reports**

Cllr Bridge gave a detailed report on recent maintenance activities:

*Eastwell Notice Boards are painted and erected and to be refitted with gold lettering....*

*Eaton Notice board almost complete and to be fastened onto the concrete spur posts that were recently installed.*

*The two cemetery boards will be painted dark green in the next few weeks and a new pin-board insert added to the PC's board when completed. Both of these boards now have concrete spurs to strengthen the base of the wooden posts.*

*Eaton telephone box – actions completed*

*Eastwell telephone box has been pressure washed and will be repainted shortly and to have a new pane of glass to replace a discoloured plastic pane*

*Goadby Marwood telephone box is to be pressure washed before it is painted*

*Eaton cemetery railings to be repainted with an additional cost of Hammerite or similar longer lasting outdoor metal paint to reduce the need for regular maintenance.*

**25/3166**

**Correspondence**

Emails:

17/4/2025 Belvoir Castle re An Invitation to Connect - Building a Stronger Local Community Together

Cllr Nelson gave a report on his meeting with the Belvoir Castle representative to discuss how the idea could benefit all parties.

**25/3167**

**Planning:**

**/1 25/00438/FULHH The Warren 19 Main Street Eaton  
Retrospective application for garden room.**

No objections

In addition:

**/2 25/00485/LBC Thornhill House 14 Waltham Lane Eaton  
Installation of 5no. conservation roof windows and 1no. sun tunnel  
to the existing roof.**

No objections

**25/3168**

**Eaton:**

See 25/3165

**25/3169**

**Eastwell:**

See 25/3165 and it was agreed to install new bins.

action Cllr Bridge

**25/3170**

**Goadby Marwood:**

See 25/3165

**25/3171**

**To consider matters for discussion and resolution.**

**/1 to receive the Internal Auditor's report - 2024/25**

Noted

**/2 to approve the Annual Governance Statement - 2024/25  
(Annual Return Section 1)**

This was approved by the Parish Council and signed by the Chair.

**/3 to approve the Accounting Statements - 2024/25  
(Annual Return Section 2)**

This was approved by the Parish Council and signed by the Chair.

**/4 to note the Parish Council's policies and procedures (see attached)**

The meeting noted the Clerk's request for a future review of Financial Regulations

/1 April 2025 payments were approved.

LRALC Annual subs	1	05/04/2025	412.62
Severn Trent re Churchyard	2	05/04/2025	152.11
HMRC re 4th qtr 25	3	05/04/2025	427.60
Eastwell VH	4	05/04/2025	24.00
Peter Halpin re notice bd	5	05/04/2025	430.80
V Haslam re notice bd	6	14/04/2025	44.00
V Haslam re notice bd	7	17/04/2025	150.30
WaterPlus Allotment	8	17/04/2025	372.79
Paul Barkes re hedging	9	20/04/2025	191.00
T Brown re laptop	10	23/04/2025	499.99
T Brown re April 25 salary	11	23/04/2025	570.21
Daniel Conn re Cemetery	12	26/04/2025	20.00
Paul Baxter re telephone boxes	13	26/04/2025	807.58
SSE	14	30/04/2025	433.64
Burnt Oak inv 03751	15	02/05/2025	408.00
Eastwell history Group 2nd pt grant	16	02/05/2025	2,000.00
H Gresham re Internal Audit	17	04/05/2025	150.00
Eaton VH re Vale Hire	18	06/05/2024	30.00

/2 to reconcile Bank accounts at 9/5/2025

**Bank Reconciliation 9/5/25**

HSBC Current	3688.62
HSBC Deposit	20713.14
	24401.76

Herbage Savings account	1108.40
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/3 to report on Cost Centres:

Cost Centres	Income	Exp	Net
Allotment	647.21	372.79	274.42
Cemetery	629.48	172.11	457.37

**To receive items for the next meeting.**

/1 to review Financial Regulations

/2 to consider a parish newsletter

Date of next scheduled meeting: Monday 14<sup>th</sup> July at 7.15 pm Goadby Marwood Village Hall

The meeting finished at 7.45pm

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**2025 -26 Eaton Parish Council's policies and procedures:**

Financial Regulations  
 Standing Orders  
 Risk Management  
 Code of Conduct  
 Complaints  
 Financial Reserves  
 Publication Scheme  
 Data Protection  
 Grants.