



Meeting of the Parish Council
Monday 13th November 2023 at 7.15pm
Eaton Village Hall

Dear Councillor,

You are hereby summoned to attend a meeting of Eaton Parish Council to be held on the Monday 13th November 2023 at 7.15pm

Members of the Public are invited to attend the above meeting. Public Participation will take place before the start of the meeting for a period of ten minutes and once the meeting has commenced members of the public are requested not to speak unless invited.

Terry Brown clerk@eatonpc.org.uk
5th November 2023

Agenda

- 1 Public Time
- 2 Apologies for absence
- 3 To receive declarations of interest and consider any requests for dispensations
- 4 Borough and County Councillor Time
- 5 To approve the draft minutes of the meeting of the 11th September 2023
- 6 To consider matters arising
 - /1 to report on various Parish Maintenance issues
 - /2 to receive reports on allotment issues
 - /3 to review progress with the installation and siting of MVAS
- 7 To receive the Clerk's report
 - /1 to report on a parish council's control of bonfires
 - /2 to report on a parish council's control of dog nuisances
 - /3 to confirm noticeboard communications
 - /4 to comment on a parish council's delegated authority
- 8 Correspondence
Emails:

11/9/2023	Nigel Bell re Eaton Parish Council meeting at Goadby 11 September 2023
2/10/2023	Susan Bradley re Signage Indicating War Graves
12/10/2023	CLlr Bryan Lovegrove re discussion about Jubilee Way from Goadby Marwood to the White Lodge junction - reply from Ellen Senior / LCC.
22/10/2023	MBC re 2024-25 precept
26/10/2023	Phillipa Sheppard re Christmas at Belvoir Castle
3/11/2023	Linda White re maintenance issues
3/11/2023	John Wood/Sue Watford re Village news
- 9 Planning:
 - /1 23/00835/LBC Thornhill House 14 Waltham Lane Eaton
Creation of new drive to access the stables from Waltham Lane.

- /2 23/00869/FULHH Warren Mere 2 Main Street Goadby Marwood
Car port extension
- /3 23/00966/TCA Grantcliffe House 11 Chapel Street Eaton
T1. Lime - Reduce the tree in height and lateral spread by approximately 20% and
reduce the crown by approximately 25/30%
- 10 Eaton
- 11 Eastwell
- 12 Goadby Marwood
/1 September 23/2937 and 23/2949/4 -to discuss Priory Agriculture's approach to
bridleways on the periphery of the Goadby Marwood towards Eastwell (Cllr Greasley)
- 13 To consider matters for discussion and resolution
/1 to agree a quote received for the hedge laying at Eastwell Pumping station £415
/2 to discuss updates to the Eaton Plan 2023-27
/3 to discuss a draft 2024-25 budget , to review Reserves and then agree a 2024-25
precept (see attached)
/4 to confirm dates for 2024 meetings (see attached)
/5 to agree actions to be taken for a triennial tree survey
/6 to agree actions to be taken re ash tree problem on School allotments.
/7 to discuss and agree the 2024 allotment regulations (see attached)
/8 to discuss and agree actions to be taken on recent Highways problems (Cllr Bridge)
/9 to agree Signage Indicating War Graves (Sue Bradley)
- 14 Finance
/1 September and October 2023 payments to be approved (see attached)
- /2 to reconcile Bank accounts at 5.11.2023
Current a/c £10383.21
Deposit a/c £11288.74
- 15 To receive items for the next meeting
- 16 Date of next scheduled meeting: Monday 11th December at 7.15 pm

Payments to 5/11/23

Swalec	42	11/09/2023	115.23
Goadby Marwood VH	43	12/09/2023	20.00
Eon	44	12/09/2023	113.40
A Allen re maintenance	45	12/09/2023	146.00
Burnt Oak	46	12/09/2023	408.00
A Allen re maintenance	47	18/09/2023	195.00
Flashback Web inv 1262	48	18/09/2023	122.40
Smith of Derby	49	24/09/2023	277.20
Community Htbt	50	24/09/2023	80.34
Bagforce	51	24/09/2023	718.80
T Brown Sept salary	52	26/09/2023	383.38
David Musson	53	26/09/2023	251.30
Swalec	54	13/10/2023	123.78
T Brown 2nd qtr expenses	55	18/10/2023	139.60

Burnt Oak inv 3029	56	18/09/2023	408.00
HMRC 2nd qtr paye	57	18/10/2023	287.60
Eaton VH	58	18/10/2023	10.00
Severn Trent re Churchyard	59	18/10/2023	94.21
Flashback inv 1269	60	18/10/2023	100.66
T Brown Oct salary	61	31/10/2023	383.58
Foxwise Accting	62	31/10/2023	54.00
Burnt Oak re inv 3069	63	04/11/2023	612.00

Bank Reconciliation 5/11/2023

HSBC Current	10383.21
HSBC Deposit	11288.74
	21671.95

Operating	20,081.95
Herbage	470
Allotment Deposits	1120

Draft 1 Budget and Precept 2024/25 - Eaton Parish Council

		2023-24			2024/25
		Budget	5.11.23	to 31.3.24	
Income	Precept	23500	23500	23500	
	Allotments	650	935	935	935
	VAT reclaim	1300	1539	1539	2437
	Cemetery	0	475	475	475
	Bank interest	36	146	221	36
	Misc	0	275	275	275
			25486	26870	26945
Expenditure	Admin	600	365	600	600
	Banking	100	37	77	100
	Payroll processing	264	170	264	264
	IT	200	223	223	223
	Hire	200	79	140	140
	Audit	400	352	352	360
	Insurance	450	442	408	450
	Electricity	2500	1116	1450	2000
	Lighting	400	0	200	400
	Mowing	3500	3228	3500	3500
	Salaries	5890	3228	6142	6400
	Subs	320	303	303	320
	Training	100	0	0	100
	Trees	1000	0	1500	4000
					Reserve

Utilities/ST	450	444	500	500	
Maintenance	1000	2500	2500	3000	Increase
Repairs	1000	1985	2500	2500	Increase
Allotments	300	0	0	300	
Elections	350	99	99	0	
Lights conversion	6000	7100	7100	2000	Planned
		21671	27858	27157	
Income - Expenditure		5199	-913	-22999	

2024-25 dates

In keeping with current practice the second Monday of the month where possible

Monday January 15th

Monday March 11th

**Monday May 20th

Monday 15th July

Monday 16th September

Monday 11th November

Monday 9th December

EATON PARISH COUNCIL

2024 Rules for Allotments

- (a) The tenant shall keep the Allotment Garden[s] **clean and in a good state of cultivation and fertility and in good condition**, and only use it for the production of fruit, flowers, and vegetables for domestic use by the Tenant and family, unless granted dispensation in response to a written application to the Council.
- (b) The Tenant shall not cause any annoyance or nuisance to the occupier of any other allotment garden, or obstruct any path set out by the Council for the use of the occupiers of the allotment gardens.
- (c) **The tenant shall not assign the tenancy or sublet or part with the possession of any part of the Allotment Plot**
- (d) The Tenant shall not, without the written consent of the Council, cut or prune any timber or other trees, or take, sell or carry away any mineral, gravel, sand or clay.
- (e) **The Tenant shall maintain in good order all fences, ditches, and paths bordering the Allotment Plot allocated by this agreement, other than those maintained by the Council.**
- (f) The Tenant shall not, without the written consent of the Council, keep Hens or Rabbits and no more than 25% of the allotment plot shall be used for this purpose; this to include the structure for housing them. No other livestock to be kept and all structures to be removed on the termination of the lease.
- (g) The Tenant shall not erect any kind of barrier (fences, trees, hedges or wire) to separate their plot from any other plot.
- (h) The Tenant shall only store chemicals necessary for gardening purposes on site and stored in Manufacturer's containers. All chemicals must be locked away and out of reach of children. Manufacturer's instructions regarding safety, storage, mixing, disposal and use must be followed at all

times. The Council recommends that Organic alternatives should be used whenever possible in preference to chemicals.

- (i) The Tenant shall, as regards the Allotment Garden[s], observe and perform all conditions and covenants contained in the lease (if any) under which the Council hold the land.
- (j) Any member or officer of the Council shall be entitled at any time, when directed by the Council to enter and inspect the Allotment Gardens.
- (k) The tenancy of the Allotment Garden[s] shall terminate by either party giving two months' notice in writing, and shall also terminate whenever the tenancy or right of occupation of the Council terminates. At least one month's notice is required if tenancy is not being renewed at the 1st February of any given year, failure to do so will mean the full year's rent is payable.
It may also be terminated by the Council by re-entry after one month's notice:-

If the rent is in arrear for not less than 30 days; or the Tenant is not duly observing the Rules affecting the Allotment Gardens, or any other term or condition of the Tenancy.

- (l) A deposit of £50.00 is required at the commencement of the lease, (for new Tenants after 1st April 2008) returnable on termination of lease providing the plot is left in good order, if not the cost of returning the Allotment to good order will be deducted from the deposit after which any monies left will be refunded to the tenant.
- (m) For existing Tenants (prior to the 1st April 2008) a charge will be made for returning the Allotment to good order if the Allotment is not in good condition on termination of the Lease, including the removal of any buildings unless otherwise agreed in writing by the Council, this will be by invoice.
- (n) The Tenant shall not set bonfires on paths or roadways, nor allow them to burn for unreasonable periods of time, or at unreasonable times of the day, or become a nuisance to residents, particularly from drifting smoke. **Only allotment material may be burnt.**
- (o) Water provided by the Council is only for the use of Tenants on their allotments and no other purpose, for example washing motor vehicles etc.
- (p) The Tenant shall not place any buildings or structures on the Allotment plot other than one wooden Garden Shed 10ft x 6ft or 3m x 1.8m colour to be agreed with the Parish Council before erection or one standard construction Greenhouse's maximum size as per shed and Poly Tunnels (maximum size permitted 36ft x 12ft x 8ft 6" 1 per plot) this after obtaining written permission from the Council, and on termination of the lease these must be removed unless otherwise agreed by the Council.
- (q) The Allotment rent will be reviewed annually.
- (r) Allotments are restricted to no more than two per household.
- (s) The Parish Council reserves the right to amend and or add to the Tenancy Agreement rules and regulations at any time without prior notice.
- (t) **The Parish Council accepts no liability for any property held by the Tenant and no liability for any actions by the Tenant on the allotment.**