



# Draft Minutes of the of the Parish Council Meeting Monday 8<sup>th</sup> September 2025 7.15 pm Eastwell Village Hall

**Present:** John Nelson (Chair), Andrew Robertson, Laura Harrison, Simon Tong, Stuart Bridge

Borough Councillor Elaine Holmes & County Councillor Bryan Lovegrove

Clerk: Terry Brown

Members of the Public: 5 members

## 25/3156 **Public Time**

/1 A report was received of damaged road signage at Eatwell Crossroads. A photo of the problem will be sent to the Clerk for onward reporting to Leics CC

Cllr bridge reminded the meeting about the online Leics CC reporting tool at [Report a road problem | Leicestershire County Council](#) available to all members of the public and which does work well if the complaint/problem is accompanied by photographs

/2 Comments were received about a rabbit nuisance on the School allotments and Cllr Tong replied that it was being seen to.

## 25/3157 **Apologies for absence**

Cllr Greasley

## 25/3158 **To receive declarations of interest and consider any requests for dispensations**

None

## 25/3159 **Borough and County Councillor Time**

Cllr Lovegrove gave an update on the current status of the bids in Leicestershire for the Local Government reorganisation.

He also reported on a recent County Council Transport Committee meeting which had reported an average speed on Leicestershire roads of 31 mph but for that figure to be considered carefully in view of the diverse nature of traffic in the County between urban and rural areas.

Cllr Lovegrove reported the following traffic statistics for Goadby Marwood from a survey conducted on Main Street from 30<sup>th</sup> July – 6<sup>th</sup> August 2018. Such surveys should be conducted every 5 years and thus he had requested a new survey be made.

| Direction | 85 <sup>th</sup> Percentile | Mean Speed |
|-----------|-----------------------------|------------|
| Both      | 30.7                        | 23.7       |
| Eastbound | 31.6                        | 24.6       |
| Westbound | 29.1                        | 22.8       |

Cllr Holmes reported on continuing problems and developments with planning applications for solar panels in the area, exacerbated by significant problems and delays with planning at Melton Borough Council

- 25/3160 To approve the draft minutes of the meeting of the 16<sup>th</sup> July 2025**  
These were accepted by the meeting and signed by the Chair.
- 25/3161 To consider matters arising**
- /1 to consider progress with Goadby Marwood action re Priory Agriculture's approach to bridleways on the periphery of the Goadby Marwood towards Eastwell (Cllr Greasley)**  
The meeting expressed severe dissatisfaction with the delay in any response or notice of progress on the matter.  
Cllr Greasley is asked to ascertain the current status of the matter.  
Cllr Greasley
- 25/3162 To receive the Clerk's report**
- /1 to discuss the registration details and maintenance of defibrillators**  
The Clerk had previously circulated details before the meeting of the national system of registration "The Circuit" and the need for the three defibrillators to be regularly/monthly checked for onward reporting to The Circuit.  
  
Councillors expressed their uncertainty as to what specifically was required to check the defibrillators and the Clerk is to get this information for the next meeting.  
action Clerk  
  
At the July meeting Cllr Greasley had agreed to put the access codes for the Eaton and Goadby defibrillators attached to the machines.  
  
Cllr Nelson is to check on a possible existing check on the Eastwell defibrillator  
action Cllr Nelson
- /2 to report on allotment matters**  
The Clerk reported two new enquiries for allotments.
- /3 to report on the SSE contract**  
The Clerk reported on difficulties that had been encountered in moving the lighting supply contract from SSE to Leicestershire CC following price increases and a move to short term contracts.  
  
This had now reached some possibility of a successful resolution following the Clerk having sent a Letter before Claim to SSE  
action Clerk
- /4 to review the Councillors' Code of Conduct**  
The Clerk reminded Councillors of the seven underlying ("Nolan") principles to their Code of Conduct and for the need to address all agenda items with no predetermined action on their part prior to a meeting.
- 25/3163 Councillors reports**
- /1 to receive an update on maintenance issues (Cllr Bridge)**  
Cllr Bridge gave a detailed review of current maintenance problems and possibilities emphasising the need to work steadily through the list as finance becomes available.  
Councillors agreed that Cllr Bridge be delegated to:  
  
**Arrange** a hedge cutting program based on a set price (expected £950) that then would be agreed by email by Councillors and that this represented the best course of action in order to comply with insurance requirements of public liability.  
  
**And arrange** for works to boundaries in Eaton cemetery to a budget of £400

- /2 to receive a progress report on PROW matters (Cllr Bridge)**  
Cllr Bridge outlined work and discussions he had with landowners to improve access to paths for walkers whilst respecting the rights and needs of the landowners.

Working in conjunction with Leicestershire CC this had led to improvement in gates access at various points and work was ongoing. action Cllr Bridge



- /3 to consider the purchase a new bench for the Cemetery (Cllr Tong)**  
The meeting agreed to the purchase of a new Cemetery bench to replace that existing in memory of Mrs Fenwick with an expected budget of £500 action Cllr Tong
- /4 Vale Parishes Group meeting 17.8.25 report (Cllr Tong)**  
Cllr Tong spoke to his previously circulated report and encouraged all to be able to attend the next  
**VPG meeting 8<sup>th</sup> October 7 pm at Goadby Marwood Village Hall**
- /5 to discuss parish council's participation in the Local Govt Reorganisation (Cllr Tong)**  
The meeting agreed that the draft letter previously circulated should be sent to the 5 named recipients. action Clerk

**25/3162 Correspondence**

Emails:

- 21/7/2025 Philip Marsden re field gate  
The Clerk was asked to respond appropriately action Clerk
- 23/7/2025 David Short re field gate  
The Clerk was asked to respond appropriately action Clerk
- 4/8/2025 John Whiting re footpath safety  
The Clerk was asked to respond appropriately action Clerk
- 12/8/2025 Bryan Lovegrove re Goadby Marwood Traffic survey
- 15/8/25025 **Helen Smith re Eaton churchyard no mow areas - future management implications**  
Helen Smith reviewed her document previously circulated to Councillors who warmly endorsed her groups activities in this area.
- 16/8/2025 David Crowther re dangerous cows in field  
The Clerk was asked to respond appropriately action Clerk
- 17/8/2025 Julie Pinkerfield re new field gates  
The Clerk was asked to respond appropriately action Clerk

28/8/2025      Marcus Hubbard re footpath issues  
The Clerk was asked to respond appropriately      action Clerk

28/8/2025      **Amanda Con re purchase of Christmas trees**  
see 25/3169/3

In addition:      The meeting noted the very welcome news from Denise Kitson re the award of £200000 grant from the National lottery heritage Fund towards their refurbishment

**25/3165**

**Planning:**

**/1      25/00775/FUL - Cranyke Farm Eastwell Road Scalford**  
**Proposed extension to existing carport to form one self-build dwelling and associated works**

The Clerk is to report concerns of the extra potential traffic generated by this application.      action Clerk

**/2      25/00755/FULHH - Sundial House 26 Main Street Goadby Marwood**  
**Two-storey side extension and basement.**  
No comment

in addition:

**/3      25/00901/FUL - Land Off Elm Lane Eaton**  
**Proposed self-build dwelling and associated development. (Revised scheme)**

No comment

**/4      25/00905/FULHH - Jamari 13 Main Street Eastwell**  
**Installation of a domestic oil tank in the front garden**  
No comment

**25/3166      Eaton**

**25/3167      Eastwell**

**25/3168      Goadby Marwood**

**25/3169      To consider matters for discussion and resolution**

**/1      to confirm the appointment of the Internal Auditor 2026**  
The current Internal Auditor was confirmed for reappointment for 2026

**/2      to report on 2025 SAPPP Practitioners Guide & Assertion 10 Compliance**

The Clerk outlined the rationale and requirements for all councils to meet the new Assertion 10 "Digital Compliance" to be included in AGAR section 1 in 2026, principally Website Accessibility, a Council owned domain, compliance with existing GDPR and an IT policy.

The Council accepted the Clerk's recommendation to make no immediate changes other than to introduce an explicit IT Policy but that the situation needed to be monitored and reviewed in the light of any comments made at the 2026 AGAR.

The meeting noted the Clerk's advice of the probability of significant changes to the reporting of accounts in the yearly AGAR from 2027 onwards.

**/3 to report on the External Auditors 2025 report.**

The meeting noted the External Auditor's comments re the omission of a missing Notice of Public Rights and insufficient details provided on the Clerk's reporting of variances and for these errors to be corrected accordingly.

action Clerk

**In addition:**

**/3 Purchase of Christmas trees**

The meeting agreed to make a sum of £100 available to all three Village Halls towards the purchase of a Christmas tree.

action Clerk

**/4 To consider the purchase of bulbs (Cllr Tong)**

Councillors agreed to purchase bulbs for Autumn planting with requirements to be sent to the Clerk asap.

action All

**/5 The meeting noted the donation of £100 from the Herbage Charity to the expenses incurred at the recent very successful Eaton Big Weekend celebration.**

**25/3170**

**Finance**

**/1 The following July and August 2025 payments were approved**

|                           |    |            |          |
|---------------------------|----|------------|----------|
| HMRC 1st qtr 2025         | 37 | 14/07/2025 | 427.60   |
| Goadby Marwood VH         | 38 | 19/07/2025 | 24.00    |
| Eaton VH re light repair  | 39 | 19/07/2025 | 70.00    |
| SSE                       | 40 | 21/07/2025 | 184.75   |
| bank charges              |    | 21/07/2025 | 5.80     |
| T Brown re July 25 salary | 41 | 22/07/2025 | 570.01   |
| Burnt Oak re inv 3876     | 42 | 03/08/2025 | 612.00   |
| ACL Property              | 43 | 03/08/2025 | 489.00   |
| Moore re 2025 Audit       | 44 | 10/08/2025 | 312.00   |
| Paul Baxter               | 45 | 10/08/2025 | 1,931.46 |
| SSE                       | 46 | 18/08/2025 | 178.76   |
| SSE final                 | 47 | 20/08/2025 | 17.89    |
| T Brown August 25 salary  | 48 | 20/08/2025 | 697.51   |
| D Conn                    | 49 | 20/08/2025 | 120.00   |
| Charges                   |    | 21/08/2025 | 5.00     |
| Burnt Oak inv 03918       | 50 | 28/08/2025 | 408.00   |

**/2 Bank accounts at 31.8.2025 were reconciled to**

**Bank Reconciliation 31/8/25**

|                         |          |
|-------------------------|----------|
| HSBC Current            | 637.39   |
| HSBC Deposit            | 9794.03  |
|                         | 10431.42 |
| Herbage Savings account | 1108.40  |

**/3 to report on Cost Centres:**

| Cost Centres | Income | Exp    | Net    |
|--------------|--------|--------|--------|
| Allotment    | 647.21 | 492.79 | 154.42 |
| Cemetery     | 737.89 | 432.11 | 305.78 |

**25/3171**     **To receive items for the next meeting.**  
/1        to discuss and consider an IT policy

**25/3172**     Date of next meeting: **Monday 10<sup>th</sup> November at 7.15 pm Eaton Village Hall**  
The meeting closed at 21.25 pm

Signed: \_\_\_\_\_

Chairman - Eaton Parish Council

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