



**Draft Minutes of the Annual Meeting of the Parish Council**  
**Monday 9<sup>th</sup> May 2022**  
**at 7.30 pm at Eastwell Village Hall**

**Present:** Cllrs: Cllr Marcus Hardy(Chair), John Nelson, Mark Greasley, Laura Harrison, Simon Tong,  
Craig Jones

Clerk: Terry Brown

Borough Cllr: Alan Hewson

**Members of the Public: 5**

**Public Time:**

A parishioner reported on recent developments with the planning application 20/00538/FUL (29 Main Street) and his communications with Melton Borough Council Planning Enforcement on this. A new planning application is expected for this site in the third week of May.

The Clerk commented that he had written to Mr Feehily at MBC Planning after the last meeting about both this 20/00538 and also 13/00018/BOP. In the light of Councillor Harrison's report that she had been contacted about 13/00018/BOP it would seem that a dialogue had been established with MBC.

Cllr Hewson advised that a reply to Mr Feehily be made and that also extra resources had been put into the MBC Planning Enforcement area Action Clerk

A faulty streetlight was reported. Action Clerk

**22/2750 To elect the Chair**

Cllr Hardy was proposed and seconded to be the Chair and he accepted the nomination

**22/2751 To receive the Chair's declaration of acceptance of office**

Cllr Hardy signed the acceptance of office

**22/2752 To elect the Vice Chair**

Cllr Jones was proposed and seconded to be the Chair and he accepted the nomination

**22/2753 To receive the Vice Chair's declaration of acceptance of office**

Cllr Jones the acceptance of office.

**22/2754 Apologies for absence**

None

**22/2755 To receive declarations of interest and consider any requests for dispensations**

None.

**22/2756 To receive the Internal Auditor's report**

The Clerk reported that the Internal Audit had not produced any significant problems but that it was now expected that the Council update and publish its Policies and that the Herbage Charity situation be regularised with its funds deposited independently of the Parish Accounts. Action Clerk

**22/2757 To approve the Annual Governance Statement 2021/22  
(Annual Return Section 1)**

This was approved and then signed by the Chair and Clerk.

**22/2758 To approve the Accounting Statements 2021/22  
(Annual Return Section 2)**

This was approved and then signed by the Chair and Clerk.

**22/2759 To approve the Certificate of Exemption 2021/22**

This was approved and then signed by the Chair and Clerk.

**22/2760 To receive reports form District and County Councillors**

No report

**22/2761 To approve and sign the Minutes of the Parish Council 11<sup>th</sup> April 2022:**

The draft Minutes were accepted as a true record and signed by the Chairman.

**22/2762 To consider matters arising**

**/1 the installation of a stile or gate entrance to School Lane allotments to discourage dog nuisance.**

See 22/2769

**/2 to review progress on boundary wall issues at School Lane allotments.**

The Clerk reported that following a site visit it did seem that a wall adjoining the allotment tap was in a poor state of repair and posed a potential hazard to allotment users. Therefore the Clerk was instructed to write to the resident indicating the Parish Council's concerns.

Action Clerk

**22/2763 To receive the Clerk's report**

See 22/2756 and 22/2567

The Clerk received comments about the need to clarify with the Agent that a property currently for sale in Eaton did not have an automatic entitlement to an adjoining Parish Council allotment for any purchaser of the property. The Clerk was asked to clarify the position with the Agent.

Action Clerk

The Clerk received a comment about the need to remove the redundant defibrillator sign from the old telephone box.

In addition comments were received about the state of various noticeboards in the Parish and this led to a general discussion about the need to find a suitable handyman to do odd jobs around the Parish.

**22/2764 Correspondence**

Emails:

21/4/2022	MBC re revised Code of Conduct
27/4/2022	Vale Medical Group re administrative move

Noted.

**22/2765 Planning**

**/1 22/00523/FULHH Lower Reach 4 Water Lane Eastwell**

Proposed two storey extension to rear and single storey extensions to side and rear of existing property.

No comment.

**/2 to discuss recent developments in local planning/enforcement issues**

See Public Time

In addition:

- /3 Cllr Tong reported on recent developments and communications with MBC Planning and neighbouring Parish Councils about 22/00505GDOAGR

**22/2766 Eaton**

**/1 To review progress on Cemetery matters.**

The Clerk reported that it was difficult to make any progress without receiving more data.

The Chair suggested that the state of the Cemetery and the private plot in particular be a specific item for inspection in the forthcoming review of Assets.

**/2 To review progress on allotment maintenance issues**

Cllr Jones had made some repairs to a problematic tap on the School Lane allotments and was advised at the meeting how to complete the repair. Action Cllr Jones

**22/2767 Eastwell**

**/1 To review progress on speeding concerns**

The Clerk reported that Leics CC Highways had responded positively to a request for a speed survey.

**22/2768 Goadby Marwood**

Cllr Greasley reported that there had been a need to replace the defibrillator battery. Also that there was likely to be a development in a long-standing bridleway issue and that he would report back on any developments.

**22/2769 To consider matters for discussion and resolution**

**/1 To approve the installation of a stile or gate entrance to School Lane allotments to discourage dog nuisance**

Having received advice from the Clerk of a pre-existing stile (Highways Act 1980 s43 ) the Parish Council resolved to give permission for a new gate to be installed.

**/2 To approve a proposed lease of land for Herbage Charity**

Councillors considered and then resolved to approve a draft lease of Herbage land to the Belvoir Estate for one year for a rent of £200 pa.

**/3 To approve a grant to fund repairs to EPCA equipment**

The Parish Council approved the funding of repairs to the zip wire equipment in the Play Park at £2986+ VAT. (In accordance with the Local Government Act 1972 section 137, a sum of money each year which can be applied for by local organisations for projects which will be of benefit to residents within the Parish) The Clerk reminded the Parish Council that s137 funds were capped each year dependent on the sum set by the Government for that year multiplied by the number of parishioners. Action Clerk

EPCA agreed to make a donation of 50% towards the cost of these repairs.

**/4 To discuss a bus shelter problem.**

The meeting agreed that the most appropriate response to this problem of smoking in the bus shelter was to erect a No Smoking sign. Cllr Jones agreed to do so for both Parish shelters. Action Cllr Jones

**22/2770 Finance**

**/1** A list of payments for April 2022 that was approved and is attached to these Minutes.

**/2** It was agreed that the reconciled balance of £23798.51 at 30.4.22 was a true record of the Council's financial position

Current a/c	£11699.64
Deposit a/c	£12098.87

**22/2771 To receive items for the next meeting.**

- /1 to discuss the arrangements for an inspection of Parish Council assets.
- /2 to discuss an allocation of roles to Parish Councillors
- /3 to review (some) Parish Council Policies
- /4 to consider an advert for a Parish lengthsman.

**22/2772 Date of next meeting:** Annual Parish Council Meeting Monday 13<sup>th</sup> June at 7.30 pm  
Goadby Marwood Village Hall.

The meeting closed at 21.10 pm

Signed: \_\_\_\_\_

Chairman - Eaton Parish Council

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Payments April 2022

Swalec	1	11/04/2022	107.07
LRALC	2	13/04/2022	286.23
Burnt Oak	3	13/04/2022	186.00
Foxwise Accountancy	4	13/04/2022	48.00
Severn Trent	5	13/04/2022	76.45
Staples re filing cabinet	6	15/04/2022	79.98
Bank Charges	8	21/04/2022	10.60
T Brown re April salary	9	23/04/2022	357.68

Operating	22,503.51
Herbage	225
Allotment Deposits	1070
	<b>23,798.51</b>