



Minutes of the Annual Meeting of the
Parish Council
Monday 10th June 7.15 pm
Goadby Marwood Village Hall

Present: Cllrs John Nelson (Chair), Simon Tong, Mark Greasley & Laura Harrison
County Councillor Bryan Lovegrove
Borough Councillor Alan Hewson
Clerk Terry Brown

Members of the Public: 7

24/3035 To elect the Chair of the Parish Council
John Nelson was proposed and seconded to be Chair

24/3036 To receive the Chair's acceptance of office
John Nelson signed for the acceptance of office

24/3037 To elect the Vice-Chair of the Parish Council
Simon Tong was proposed and seconded to be Vice-Chair

24/3038 To receive the Vice-Chair's acceptance of office
Simon Tong signed fir the acceptance of office.

24/3039 To note the Eaton Parish Council Code of Conduct
All members noted the Paris Council Code of Conduct

24/3040 To receive Members' declarations of interest
None but see later 24/3044

24/3041 To receive apologies for absence
Parish Cllr Stuart Bridge

24/3042 To consider any requests for dispensations
None

24/3043 Public Time

/1 There was an extensive discussion concerning the installation of the new poles in four locations to receive the VAS.

John Nelson reminded the meeting of the events that had led up to their final siting and that the siting was constrained by the need to meet Traffic Regulations.

Both he and Bryan Lovegrove emphasised that it was an important next step to attempt to moderate traffic problems in the Parish.

/2 Sue Bradley reminded Councillors of the impending yearly annual clock servicing due in mid-September.

/3 A parishioner suggested it was time to have another training session for the use of the defibrillator. Cllr Greasley is to organise such. action Cllr Greasley

/4 A parishioner commented favourably on the improvement made recently to the Eaton Cemetery railings.

The Clerk reminded the meeting that further work in this area would be scheduled for inclusion at the 2025 budget and precept discussions in November

24/3044

To receive applications for the vacancy of Parish Councillor

Councillors unanimously approved the application from Andrew Robertson to be the new Parish Councillor.

Andrew Robertson signed for the acceptance of office and received the Code of Conduct and DPI

Andrew Robertson joined the Council and declared an interest in 24/3049/2 as his residence.

24/3045

Borough and County Councillor time

Cllr Lovegrove gave an extensive review of current Leics CC developments but in particular Central Govt funds available to meet heating and insulation problems for low income families, the current programme to identify trees subject to ash die back and the programme to promote electric charging points.

Cllr Hewson reminded the meeting that trees identified as having ash die back remained the problem of the tree owner even if not a Leic CC asset and with consequent insurance liability.

24/3046

To approve the draft minutes of the meeting of the 8th April 2024

These were accepted by the meeting and then signed by the Chair.

24/3047

To receive the Clerk's report

/1 to consider the derelict caravan site, Eaton

Deferred to the July meeting

/2 to note progress with the instalment of a new VAS

It was agreed that the Clerk should immediately order the new VAS with a one year maintenance contract in addition. action Clerk

Cllr Tong agree to liaise with neighbouring Parishes on the practicalities of working with the new device and report back to the next meeting.

action Cllr Tong

/3 to note (Clerk's) concerns about defibrillator availability

The Clerk reviewed recent reports received on the status of the three defibrillators.

It was agreed that regular checks on their status was paramount and Cllr Harrison is to check the status of the Eaton device.

action Cllr Harrison

Also see **Public Time 24/3043/3**

/4 to note the Clerk's advice about procurement limits

Noted.

Councillors agreed that the required number of quotes be obtained whenever appropriate and possible.

/5 to consider possible changes to the Meetings calendar

It was agreed that the schedule of meetings should remain as July 15th

September 16th

November 11th

December 9th

Cllr Harrison proposed that the frequency of meetings be reconsidered at the end of the year.

/6 to consider possible changes to current banking arrangements

It was agreed the Clerk should keep current banking arrangements under review and report back any further difficulties. action Clerk

24/3048

Correspondence

Emails:

29/4/2024 Les Bettley re Eaton Cemetery

29/4/2024

Marcus Hardy re rabbits on allotments

The meeting noted that Cllr Tong was in discussion with a resident to cut back the brambles so that the rabbits could then be culled by the ferret operator

1/5/2024

MBC re Rural Area Liaison Forum

The inaugural meeting for this event has been rescheduled to after the General Election period.

6/5/2024

Sue Bradley re St Denys Church

see 24/3043/2

24/3049

Planning

/1

24/00354/LBC Cross Roads Farm Scalford Road Eastwell

Erection of rear oak framed extension, and new detached oak framed garage structure.

No comment

/2

24/00263/LBC - The Old Mill House 1 Branston Road Eaton

Replacement aluminium windows, single storey flat roof link extension, single storey front and rear pergola extensions, sunken outdoor seating area, landscaping work

No comment

/3

24/00480/FULHH Hollyberry Cottage 2 Stanleys Lane Eastwell

Proposed Garage and replacement of existing concrete tiles to slate

No comment

/4

24/00464/VAC - Cross Roads Farm Waltham Road Eastwell

Variation of condition 2 (plans) and condition 5 (glazing) of planning permission 20/00837/LBC to amend layout and submit details on glazing

No comment

In addition:

/5

24/00152/FUL - Cranyke Farm Eastwell Road Scalford

Retrospective submission for the erection of 2no. solar panel arrays, containing seventy six panels

The meeting noted the Melton BC advice given to the Case Officer

No comment to be made

24/3050

Eaton

No report

24/3051

Eastwell

No report

24/3052

Goadby Marwood

- /1 **November 23/2964/1 -to discuss action re Priory Agriculture's approach to bridleways on the periphery of the Goadby Marwood towards Eastwell (Cllr Greasley)**
Cllr Greasley confirmed that Parishioner supporting statements would be ready by the beginning of July such then the application could be submitted to Leics CC action Cllr Greasley
- /2 Cllr Greasley is to give details to the Clerk of the replacement bin needed for Towns Lane for the Clerk to then order a replacement.
action Cllr Greasley & Clerk

24/3053

To consider matters for discussion and resolution

- /1 **to receive the Internal Auditor's report - 2023/24**
This was noted by the meeting
- /2 **to approve the Annual Governance Statement - 2023/24 (Annual Return Section 1)**
This was approved by the meeting and signed by the Chair
- /3 **to approve the Accounting Statements - 2023/24 (Annual Return Section 2)**
This was approved by the meeting and signed by the Chair
- /4 **to note the 2024 schedule of Parish Council policies.**
Noted
- /5 **to consider a quote to update 7 Victorian style streetlights Eaton to LED**
The meeting approved a quote to replace the existing 42 watt PL gear trays in 7 ornate lanterns in Eaton to retro fit 19 watt LED gear trays thereby reducing energy by 54%
action Clerk
- /6 **to amend Financial Regulations:**
5.5. The Clerk and RFO shall have delegated authority to authorise the payment of single items ~~only in the following circumstances:~~ to a maximum single value of £500 after approval from the Chair. Such payments are to be ratified at the next meeting.

The meeting approved this amendment to the current Financial Regulations.
action Clerk
- /7 **to agree the purchase of bulbs for a bulb planting programme**
The Clerk received the requirements for Eaton and Eastwell and will order immediately.
action Clerk
- /8 **to agree to proceed with the removal of two trees in the Cemetery with the purchase of two replacements.**
Following permission from Melton BC it was agreed to proceed with the removal of the two dead trees in the Cemetery.
action Clerk

24/3054

Finance

- /1 April 1st 2024 to 2/6/24 payments were approved (see attached)
- /2 **to reconcile Bank accounts at 2.6.2024**
Current a/c £5090.58
Deposit a/c £21453.29

- 24/3055 To receive items for the next meeting**
 /1 to consider the derelict caravan site, Eaton
 /2 to consider grant funding for ECPA

24/3056 Date of next scheduled meeting: Monday 15th July at 7.15 pm

This meeting closed at 8.35 and was immediately followed by the Annual Parish Meeting.

Governance: Eaton PC Policies at June 10th 2024;

Code of Conduct
 Standing Orders
 Financial Regulations
 Complaints
 Risk Management
 Financial Reserves
 Publication Scheme
 Data Protection
 Planning – Reporting on Policy

Payments to 2/6/24

Severn Trent inv 109208352	1	02/04/2024	220.23
Foxwise Accting	2	02/04/2024	54.00
Leics CC re tree survey	3	02/04/2024	485.00
SSE inv 0738599	4	03/04/2024	115.77
Burnt Oak inv03273	5	04/04/2024	408.00
Burnt Oak inv 03245	6	04/04/2024	204.00
LRALC	7	04/04/2024	395.18
Eaton VH	8	07/04/2024	30.00
HMRC	9	18/04/2024	205.00
Bank charges		21/04/2024	5.00
WaterPlus	10	22/04/2024	308.79
T Brown April 24 salary	11	25/04/2024	409.68
Internal Audit	12	29/04/2024	125.00
Domain renewal	13	29/04/2024	15.59
SSE	14	01/05/2024	124.06
Burnt Oak inv 02866	15	02/05/2024	408.00
Leics CC re tree survey VAT	16	12/05/2024	97.00
Clear Council annual insurance	17	12/05/2024	528.35
Eastwell H	19	14/05/2024	24.00
Goadby Marwood VH grant	20	18/05/2024	2,500.00
Annual Zoom subs pro rata	21	18/05/2024	58.34
Goadby Marwood VH Hire	22	18/05/2024	24.00
Smiths of Derby	23	18/05/2024	175.00
Bank charges		21/05/2024	5.80
Smiths of Derby VAT	24	21/05/2024	35.00
T Brown May 24 salary	25	21/05/2024	409.48
SSE inv 00911907	26	31/05/2024	120.05

Bank Reconciliation 31/5/24

HSBC Current	5090.68
HSBC Deposit	21453.29
Herbage Savings account	745.00
	27288.97

Operating	25,473.97
Herbage	745
Allotment Deposits	1070
	27,288.97